



BUSINESS CREDIT APPLICATION

632 Harding Rd.
Morton, IL 61550
(309) 745-5440

Authorized Contact Information	
Contact Name:	Title:
Email:	Phone:

Business Information						
Business Name:	Tax I.D. Number:					
Address:						
Billing Address (if different from above):						
Phone:	Email:	Website:				
Length of time at current address: _____ years _____ months						
Nature of business:		In business since:				
Type of business:	Sole Proprietorship	Partnership	LLC	Corporation	Other	
If applicable:	Resale Number:	Tax Exempt Number:				
Do you require:	Purchase Order Number	Yes	No	Job Name	Yes	No
Do you desire to decline our 10% Damage Waiver? Yes No						
<i>If yes, you must submit a certificate of insurance naming Create A Scene Events as an additional insurer and specify coverage of rented items and equipment for a minimum amount of \$100,000. This certificate must be current and kept up to date.</i>						

Authorized Renters *IMPORTANT! This section is OPTIONAL - Rentals will only be allowed to persons you designate below*

Name	Title	Phone	Email

Bank Information		
Bank Name	Contact Name	
Address		
Phone	Email	Fax

Credit References			
Company	Contact	Phone	Address

Credit Agreement *Create A Scene Events is authorized to obtain any information necessary from your banking and credit references for the purposes of establishing an open 30-day charge account for the applicant. If a balance is still owed after 30 days, there will be a 1.5% monthly finance charge applied (18% annual). Any claims regarding an invoice must be made within 7 days of the date issued.*

Signature: _____ Print Name: _____ Title: _____ Date: _____

Please submit the completed application to Create A Scene Events, 632 Harding Rd, Morton, IL 61550 (Attn: Alyssa Galster) - OR- email directly to alysa@createasceneevents.com . You will be contacted after your application has been reviewed.